

Music By Frank

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Professional Mobile Disc Jockey.

Frank Ruiz - DJ

Wedding Information Sheet

(Please return with Contract)

Please complete this information to help us identify your party:

Bride's Name: _____

Groom's Name: _____

Best Man : _____

Maid/Matron of Honor: _____

Bride's Maids:

Groom's Men

Ring Bearer: _____ **Flower Girl:** _____

Parents of Bride: _____

Parents of Groom: _____

1ST Dance (Wedding Couple): _____

2nd Dance (Parents & wedding Couple): _____

3rd Dance (Wedding Party): _____

Do you wish to have a money dance? _____

Any other information::

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To further help us out with your special day we have an itinerary list that you can fill out. Wedding receptions are a unique activity that both the wedding party and those gathered expect or anticipate. Our list covers the majority of traditions involved at the wedding reception. The order in which the events are listed is the typical order and has a certain flow, BUT this is your party so feel free to add, change or remove items from the list as well as the order they are to be done. We are here to please you and your guests we can handle nearly anything you want to do for your special day.

An Explanation of the items below:

1. **Grand Entrance** – Your guests typically arrive at the reception long before you do because of pictures. They are often chatting and the Grand Entrance is your moment to shine on your day.
2. **Toast** – This is usually done by the best man but often the Maid of Honor wishes to also speak as well as family and friends. Here and in Other you can give us a list of people you want to get the microphone....or not. Often this occurs after dinner but it can come first (with champagne or without)
3. **Cutting the cake** typically occurs a short time after the toast. You and your guests have eaten and dessert is a perfect way to finish a meal. It does not have to happen now due to caterer concerns but it is best if handled soon.
4. **Bouquet and Garter** – These traditions are not required but often guests look forward to these type of events. Sometimes this is done after the first dances so that people can get into dancing sooner.
5. **First Dances** – This does not always have to happen, but again this is one of those events your guests are expecting. Arrangements can be made or even skip some of these if they are not appropriate.
6. **Money Dance** – This is what we call an extra event. It is the most common of the extra events but others include the auctioning of the Bride's shoe and others. It is up to you but there have been occasions where the special couple said no but the guests really want it. Again it is up to you.
7. **Other** – This is where you can added special events that we did not already cover or even expand on an event like more toasters or someone plans to sing or anything else you can think of.

___ Grand Entrance

___ Money Dance

___ Dinner (buffet or sit down)

___ Other _____

___ Toast (best man...anyone else? List in Other)

___ Other _____

___ Cutting the Cake

___ Other _____

___ Bouquet and Garter Toss

___ Other _____

___ First Dances

___ Other _____

The last item I wish to cover with you is this: Having a Wedding is like having a baby. You plan and hope and dream...and after what seems to be like forever, it is here. When they arrive you are both glad it is finally here but at the same time a little afraid. The planning of Wedding is an incredible process of mapping out so many events into one single day. The reason I mention this to you is that there has never ever been a perfect Wedding! Every Wedding has something go wrong. 99.999% of the time the thing that goes wrong is soooo small that it goes completely unnoticed by the guests. While you want everything to go right, know that something will go wrong...so don't stress. Enjoy your special day because if you relax and enjoy it, your guests will too.